

Restructuring Committee Report – Carol Dellinger, Chair
Restructuring Board recommended KCA Bylaws Changes
Effective upon approval of 4/5 ballots returned by October 1, 2005

Our goal in implementing a restructuring plan was to stimulate new leadership, and create more opportunities for involvement by the membership at large. It was felt that a four-year commitment was keeping people from volunteering for leadership positions in KCA. It was also felt that many quality potential leaders were unwilling to assume the tasks of convention and the newsletter, so they would not run for or accept offices within the organization. Also, by moving the convention and newsletter to volunteer positions within the organization, more members who were not necessarily interested in a leadership position, but still wanted to help, could be involved and contribute! To accomplish these goals, the board is recommending the following bylaws changes. Please vote for each change separately. In order to accommodate the restructuring effort, many policies, procedures, and guideline changes were voted in by the Executive Council, contingent upon approval of the changes to the bylaws noted below. Please view these changes on the website.

PLEASE GO TO THE KCA WEBSITE TO VIEW THE CURRENT BYLAWS,
POLICIES, PROCEDURES AND GUIDELINES
kscounseling.org Passwords: counselor and helping

1. Eliminate elect-elect position.

Article VI Officers

- A1 Delete President elect-elect from list of officers.
- A2 Delete President elect-elect from region restriction.
- B3 Eliminate President elect-elect as chair of convention committee
- D1a Eliminate name of PE-E from terms of office
- D2 Eliminate name of PE-E from vacancies explanation

2. Define new duties of president elect, president ,past-president, secretary and treasurer.

Article VI, Section B. Duties (Changes or ew duties will be bolded)

President

1. The president shall be chief executive of the Association, shall call and preside at all meetings of the Executive Council and shall preside at general meetings of the Association except as provided in paragraph 2 of this section.
2. The President shall appoint all members of the committees, subject to approval of the Executive Committee, unless the method is otherwise specified by the KCA Executive Council or bylaws and shall hold ex-officio membership on all committees.
3. The president shall be empowered to conduct the affairs of the Association as prescribed by the Executive Council or the Association, if not in session.

4. The president shall attend the Midwest Leadership Conference and ACA Convention.
5. The president shall prepare and distribute to all board members, a board book with an agenda and supporting material at least one week prior to each board meeting.
6. The president will compile all board books for his/her term of office and submit these to the archives for historical preservation.

President- Elect

7. The president-elect shall act in place of the president at all Association and Executive Council meetings which the president is unable to attend, and shall preside and serve as parliamentarian.
8. The president-elect shall secure a publisher for the KCA NEWS, and work closely with the publisher, the Membership Chair and the Strategic Planning Chair to educate the membership and to keep them informed about KCA news and events, to forward the goals of the organization and to increase membership.
9. The president-elect shall attend the Midwest Leadership Conference.

Past President

10. The past president shall assist with leadership development within the organization.
11. The past president shall chair the Nominating Committee and oversee the annual elections.

Secretary

12. The secretary shall keep the records of the current activities of the Association and its Executive Board, shall issue all notices of meetings and shall notify the ACA of election of officers and amendments to the bylaws.

Treasurer

13. The treasurer shall collect and disburse all funds in accordance with the approved budget of the Association, shall make financial report to the association at its annual business meetings and be responsible for the maintenance of the membership rolls. The records of the treasurer shall be audited immediately prior to the expiration of his/her term of office by an auditing committee of three members appointed by the Executive Council. The treasurer will work closely with the Executive Director to ensure that Association fiscal responsibilities are met.

3. Give appointed committee chairs a vote at the board meeting.

It was felt that committee chairs should have a vote because they often do a large part of the work of the organization. Executive committee approval of committee appointments prior to the first board meeting will safeguard any attempt by a president to influence voting by who he/she appoints to chair committees.

Article VII Board

Section A. Membership

The voting members of the Executive Council shall be the elected state officers of the Association, the immediate past-president of the Association, the president of each of the KCA Regional chapters and a representative of each organized state division or designee (must be presented in writing.)

The voting members of the Executive Council shall be the elected state officers of the Association, the immediate past-president of the Association, the president of each of the KCA regional chapters, a representative of each organized state divisions and appointed committee chairs who have been approved by the Executive Committee (President, Past President, President-elect, Treasurer and Secretary), or designee (in writing) of any of the above.

4. Interest Groups

Article V Interest Groups

Section B: Annual Review

At the beginning of each fiscal year, the Executive Council of KCA shall review the status of all interest groups to determine desirability of continued operation.

Based on membership as of January 1, and effective for the following KCA fiscal year (July 1-June 30,) if division membership is below 15, that division would become an interest group. If membership is at 15 or more as of January 1, and effective the following fiscal year, the division would be reinstated as part of the KCA Executive Council and would have dues, officers, and a board vote as before.

**Taken from the KCA November 2005 Board Book.*