



"A Branch of the American Counseling Association"

**KANSAS COUNSELING ASSOCIATION
KCA Executive Board Meeting Minutes
March 1, 2006
Grand Prairie Hotel, Hutchinson, KS**

WELCOME

President, Victoria Kandt, called the KCA Board Meeting to order at 4:30 p.m. on March 1, 2006.

Roll call was taken with all of the executive board members present except the following: Brenda Robinson, Judith Sasser, Carla Hattan, Lori Mitchell-Kandt, Kristen Wright, Betty Ackerman, Cathie Hay, Chelle Tedrow.

Approval of minutes from November and updated from July 25, 2006

The Policies and Procedures section has been included in the November minutes. Lyndel Adams was not present at the July, 2005, board meeting in Lawrence. Motion to approve the November minutes as corrected passed. (*Jim Flax/Lynda Scrivner*)

Motion to approve consent agenda passed (*Angie Gerdes, Al Urich*)

Questions on reports

Membership group discount dues:

Kim Urenda distributed a paper with membership fees for 10 different professional organizations.

She researched group membership fees for these organizations. ASCD does have group membership fees, but none of the states in the Midwest region have group membership options.

Rick Gibson stated that the idea originated from an Olathe KCA member and explained that with a minimum number of member signings, the district could pay the reduced rate from money sent to the district by individuals. Individual members would assume the cost for additional and optional organizational membership dues by paying with a separate check.

Jim Flax stated that in his district, individuals could not use money from their individual budgets to pay membership dues.

Rosanne Haberman and Kim Urenda will continue to look into the possibilities of group membership fee discounts and report their findings at the June leadership meeting.

Old Business

Continuing education courses online

Rick Gibson talked to the board about commercial continuing education courses posted on KCA website. Several for profit agencies have contacted him about paying KCA to put a link on KCA's website. He mentioned that the online Ethics course for school counselors offered this past summer was very popular with members.

Angie Gerdes asked about accreditation from these companies.

Rosanne Haberman asked whether these courses would count toward college credit and for moving across on the salary schedule.

Harold Hula commented that KCA would need to establish criteria for screening organizations that want to provide continuing education workshops online through KCA's website.

Rick Gibson will provide the names of those companies who have contacted him to Carol Dellinger, media chair.

Harold Hula, Carol Dellinger and Ryan Ruda will collaborate to establish criteria for screening companies and report to the Executive Board at the June, 2006, leadership meeting.

Liability insurance

Victoria Kandt mentioned that KCA members don't benefit from buying liability insurance through ACA over KCA.

There are three main liability insurance companies. Individuals do not need to be members of any organization to get affordable coverage.

Victoria expressed her thought that members would appreciate having links to those companies posted on KCA's website.

Convention updates

Rosanne Haberman reported that 220 KCA members had registered as of February 28, 2006.

She feels that the number of registrations is lower because of state assessments' window at schools during this time.

KCA is paying the speaker one half her fee and Wichita School District paid the other half as she presented there on March 1, 2006.

Members of the Executive Board acknowledged the efforts of Jim Flax and his committee for planning and organizing this year's convention. He expressed appreciation for Andrea Ewart, a counselor at Hutchinson High School for being an on-site coordinator.

Rick Gibson stated there are twenty-three exhibitors for this state convention.

Region meetings will be from 8:30-9:00 a.m. Division meetings will be from 9:00-9:30 a.m.

The region baskets and door prizes will be given at 1:00 p.m. after the final break out session of the convention following the awards brunch.

New Business

Executive Secretary evaluation

Gary Price stated that Rick Gibson received a positive evaluation from the Executive Board president, past president and president-elect. The KCA Board approved their recommendation to continue to renew the contract with Rick Gibson as the Executive Secretary for KCA.

Drive In Conferences Income and Expenses

Gary Price reported that the Corey workshop in Lawrence, KS, had 125 in attendance. The two drive in conferences in Salina and Great Bend had 50 in attendance. The expenses exceeded income by \$1,353.16.

Media Chair

Gary Price stated that kscounseling.org had been purchased through Network Solutions. He said that KCA needs to change administrators for the KCA website. Motion made and passed to appoint Carol Dellinger as administrator of KCA website.
(Gary Price/Elaine Ptacek)

Elections

Gary Price announced the two candidates for secretary for 2006-2008 term.
Lori Mitchell-Kandt and Andrea Shipman.

Budget/President-Elect report

Rosanne Haberman stated a change in the newsletter deadline on page 3 of the Board Book from April 1 to March 10.

Proposed budgets

Page 5 Proposed KCA budget 1 for 2006-2007 is based on 400 members and reflects a decrease from \$32,545 to \$32,500.

Page 6 Proposed KCA budget 2 for 2006-2007 is based on 400 regular members plus 50 students and retirees and reflects an increase from \$32,545 to \$33,000

Both budgets reflect the following changes:

- Elimination of president elect-elect's position from \$700 to \$0

- Addition of \$50 for History and Traditions

- Increase expenses for Midwest Region convention in Grand Rapids, Michigan from \$1200 to \$2350

- Increase in Executive Director's salary from \$7250 to \$7500

- Decrease in Executive Council/Leaders expenses from \$4455 to \$3860

Decrease in Media from \$600 to \$500
Decrease in Public Policy and Legislation from \$300 to \$100
Increase in newsletter from \$1400 to \$2000

Rosanne explained that the increased cost for newsletters is justified because member survey results show that members prefer a printed copy and school districts block the e-mailed newsletters because of potential virus activity.

While the drive-in conferences are not profitable they still provide a service to members and should be continued, Rosanne explained.

Motion to approve budget changes identified as budget #3 passed (*Gary Price/Al Urich*)

Divisions changing to interest groups

Carol Dellinger reported that according to KCA by-laws, representatives from divisions with less than 15 members would have attending privileges only at the KCA Executive Board meetings.

No decision has been made on dues required from members of those interest groups.
Al Urich stated that once a division has changed to an interest group, KCA automatically keeps the money from dues and the organization would not have to have officers.

Deb Woodard suggested that if interest group members attending convention want to be reinstated as a division, they would meet together to plan to draft a request for reinstatement.

Awards

Deb Woodard reported that a list of retirees will be given to Victoria to announce at the brunch.

Deb urged KCA Executive Council Board members to make sure nominees from their regions attend the KCA Awards Recognition Brunch.

Jim Flax stated that region baskets and door prizes would be given at 1:05 p.m. after the last break-out session following the brunch. That announcement will be made at the brunch.

Options for convention location/date 2009

Victoria Kandt will continue working with a convention planner concept to work with and negotiate with hotels. The planner does not charge KCA for those services as that individual is paid by the hotel chosen for the convention site.

Victoria has asked the planner to have a proposal ready for the summer leadership meeting with hotels in Manhattan, Great Bend, Kansas City and Salina to determine a location for the 2009 convention site.

Topics for consideration at summer Leadership KCA Board meeting

1. group membership
2. on-line courses
3. multi-culture division change to an interest group
4. legal defense fund money transfer to another part of the budget; i.e., licensure

Carol Dellinger asked if the KCA Board has the authority to reallocate funds or does that decision have to be voted on at the general meeting.

Harold Hula stated that someone would need to research that question if members have reported payment to the legal defense fund as a tax-deductible donation whether or not that money can be reallocated.

5. scholarship money access for graduate students to convention
6. silent auction money as a line item on budget

Gary Price stated the possible option that silent auction money could be used to encourage graduate students to attend the state convention.

Casey Hadsall mentioned that the graduate student committee will organize and distribute scholarship applications.

Rosanne Haberman noted that KCA made a little over \$1,000 from the silent auction.

Strategic Plan summary

Paul Kyle reported that the strategic planning

1. accomplished goals
2. prioritizing and focusing on three to five initiatives is a successful strategy

Deb Woodard led the KCA Executive Board's appreciation for Paul's work in leading the strategic planning.

Adjournment

Motion to adjourn was made and passed at 6:50 p.m. (*Lynda Scrivner/Jim Flax*)

Respectfully submitted,

Suzie Turner, secretary